

SECTION 3 RESOLUTION

WHEREAS, it is hereby declared that Clay County, Texas establish local Section 3 Policy; and

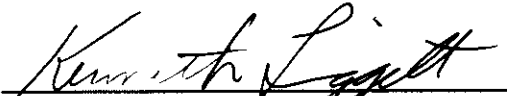
WHEREAS, it is further declared that establishment of such policy requires the designation of an Equal Rights Officer; and

WHEREAS, it is the intent of Clay County, Texas to comply with Section 3 regulations by increasing opportunities for employment and contracting for Section 3 residents and business concerns as it applies to HUD Grant funds;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF CLAY COUNTY, TEXAS:

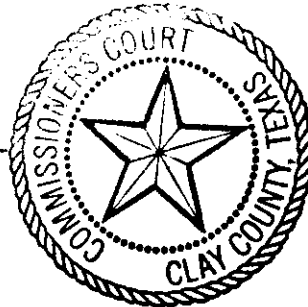
1. That Clay County adopt the attached Section 3 Policy;
2. That Clay County designate the County Judge as the County's Equal Rights Officer;
3. That the County direct the Equal Rights Officer to maintain records and take necessary action in order to comply with the adopted Section 3 Policy;

PASSED AND APPROVED this 12<sup>th</sup> DAY of January, 2015.

  
Kenneth Liggett, County Judge

ATTEST:

  
Sasha Kelton, County Clerk




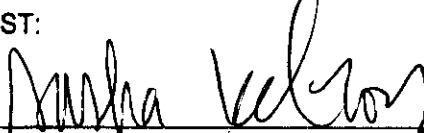
**Section 3 Policy**

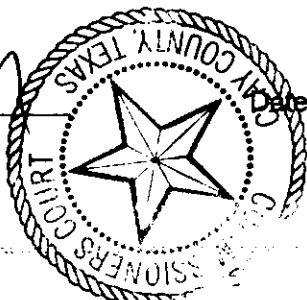
In accordance with 12 U.S.C. 1701u, (Section 3), Clay County, Texas agrees to implement the following steps, which, to *the greatest extent feasible*, will provide job training, employment and contracting opportunities for Section 3 residents and Section 3 businesses of the areas in which the program/project is being carried out as it applies to HUD Grant funds.

- A. Introduce and pass a resolution adopting this plan as a policy to strive to attain goals for compliance to Section 3 regulations by increasing opportunities for employment and contracting for Section 3 residents and businesses.
- B. Assign duties related to implementation of this plan to the designated Equal Rights Officer.
- C. Notify Section 3 residents and business concerns, to the best of the County's knowledge and ability, of potential new employment and contracting opportunities as they are triggered by TxCDBG grant awards through the use of: Public Hearings and related advertisements; public notices; bidding advertisements and bid documents; notification to local business organizations such as the Chamber(s) of Commerce or the Urban League; local advertising media including public signage; project area committees and citizen advisory boards; local HUD offices; regional planning agencies; and all other appropriate referral sources. Include Section 3 clauses in all covered solicitations and contracts.
- D. Maintain records, where feasible and to the best of the County's knowledge, of those businesses that have identified themselves as Section 3 businesses for utilization in TxCDBG funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general Grant Recipient procurement needs.
- E. Maintain records, where feasible and to the best of the County's knowledge, of those persons who have identified themselves as Section 3 residents and contact those persons when hiring/training opportunities are available through either the Grant Recipient or contractors.
- F. Require that all Prime contractors and subcontractors with contracts over \$100,000 commit to this plan as part of their contract work. Monitor the contractors' performance with respect to meeting Section 3 requirements and require that they submit reports as may be required by HUD or TDA to the County.
- G. Submit reports, as required by HUD or TDA, regarding contracting with Section 3 businesses and/or employment as they occur; and submit reports within 20 days of calendar year end which identify and quantify Section 3 businesses and employees.
- H. Maintain records, including copies of correspondence, memoranda, etc., which document all actions taken to comply with Section 3 regulations, where feasible.

As officers and representatives of Clay County, Texas, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

  
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Kenneth Liggett, County Judge

ATTEST:  
  
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Sasha Kelton, County Clerk



Date: 1-12-2015